

ADDENDUM #1  
Center for Countywide Programs Parking Lot Rehabilitation  
Genesee Intermediate School District  
May 15, 2026

The following clarifications and additions are to be incorporated into the construction plans, bidding and contract documents:

1. The minutes from the pre-bid meeting and sign-in sheet are included with this addendum. Please note:
  - Addenda shall be issued via email unless only a fax number is provided upon purchase of bidding documents.
  - Contractor questions and Owner responses are included in the minutes.
  - With the addition of this addendum, any bid documents purchased after the date of the addendum will offset the page numbers referenced on the meeting minutes by 6 pages.

**Each bidder must acknowledge receipt of this addendum on Article 5.03.A on page 2 of the bid form (Exhibit D – Schedule of Unit Prices).**

\*\*\*END OF ADDENDUM\*\*\*

Prepared by:  
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**Genesee Intermediate School District  
Center for Countywide Programs Parking Lot Rehabilitation Project  
ROWE #2500836  
May 14, 2026 @ 2:00 p.m.  
Pre-bid Meeting Minutes**

- Minutes will be issued as an addendum
- This meeting is not mandatory

*Introductions*

- GISD
  - Jeff Jansen (810) 275-3541
- ROWE
  - Dan Bartlett (810) 341-7500 – Main Contact

*Description of the Project*

- Site work at Center for Countywide Programs owned by the Genesee Intermediate School District (GISD)
- Concrete pavement replacement
- Sidewalk replacement
- Light pole base replacement
- Owner retains the right to increase or decrease concrete drive and/or sidewalk replacement quantities to meet their budget for the project. Bidders to hold their unit prices for adjusted quantities.

*Contract Requirements*

GISD Requirements

- Prevailing Wage Rates are required, see project manual for rates.
- Bidders are required to have their prevailing wage certification through the Michigan Department of Labor and Economic Opportunity (LEO)

Obtaining Documents

- Bidding documents are available for purchase at ROWE PSC, 540 S. Saginaw Street, Suite 200, Flint, MI and <http://www.rowepsc.com/index.php/bid-packages>.
- \$40 Fee for prints, \$30 for PDF, \$60 for both
- Available for review at various plan rooms (Dodge, CAM, Construct Connect, Builders Exchange of Lansing)
- *All bidders must purchase plans from ROWE. This is mandatory so that ROWE can verify that all plan holders receive any addenda.*

Bid Submittal

- Due 5/26/26 @ 2:00 p.m. at Davis Building
- Turn in at the front desk and make sure it gets time stamped.
- Publicly opened and read – Bids will be opened in the conference room.
- Submittal
  - Attachment A – Familial Relationship Disclosure Statement. Needs to be sworn and notarized. (page 153 of pdf)
  - Attachment B – Iran Economic Sanctions Act Certification. Does not need to be sworn and notarized. (page 155 of pdf)

- Attachment C - School Safety Affidavit – Does not need to be sworn and notarized. (page 157 of pdf)
- Attachment D - Bid Form (pages 159-163 of pdf)
- Bid Bond (5%). Form not included in bid documents; Contractor to obtain themselves.
- LEO Prevailing Wage Certification
- No need to turn in the entire bid book – just the documents listed above.

#### *Bonds*

- Bid Bond (5%)
- Performance Bond (100%)
- Payment Bond (100%)

#### *Schedule*

- See Schedule in Contract Documents
  - Work can begin immediately upon notice to proceed from the Owner.
  - All work must be substantially completed by September 18, 2026
  - Work to be completed and ready for final payment by September 30, 2026
- Bid Form
  - Unit Price Project
  - Owner will award as a single contract

#### *General Project Information*

- Contractor is responsible for all layout.
- Owner has applied for a Genesee County Soil Erosion Permit. Reviews are pending. Contractor will be responsible for posting required bonds.
- Staging and scheduling requirements will be discussed in pre-construction meeting.
- ROWE will make periodic visits to check on progress, and will be available to meet on site to answer questions that may arise during construction.
- Upon request by the selected Contractor, ROWE can provide the AutoCAD layout for the site. Construction staking is the responsibility of the selected Contractor. ROWE is not doing construction staking as part of this contract. If construction staking by ROWE is desired by the selected Contractor, this can be provided at an additional service to the Contractor at the Contractor's expense.

#### *Owner Comments*

- Access to Site – Prior to visiting the site, contact Jeff Jansen at least 24 hours in advance. Do not visit the site without notifying the Owner.

#### *Contractor Questions*

- Question: Is weekend work allowed?  
Answer: Yes, work on Saturdays and Sundays is allowed. Work at the main entrance will need to be coordinated with the owner to ensure pedestrian access is maintained during weekdays. The building is not open during weekends, so there is generally no restriction on staging and access during weekends.
- Questions asked today will be included in Addendum.
- All other questions must be submitted to ROWE via email ([dbartlett@rowepsc.com](mailto:dbartlett@rowepsc.com)) by 4:30 p.m. on May 19, 2026. Addendum will be issued no later than May 20, 2026 and emailed to all plan holders.



